Reference #\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Franklin Covey Co.

PERMISSION APPLICATION

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**Please return this Application and any additional information to Michael Bettin, Franklin Covey Co., via facsimile, 801-817-8197, regular mail to: Franklin Covey Co., Legal Services, 2200 West Parkway Blvd., Salt lake City, Utah 84119, or email,** [**Legal@FranklinCovey.com**](mailto:Legal@FranklinCovey.com)**. Franklin Covey is not responsible for misdirected, incomplete, and-or erroneous request. No response does not constitute permission.**

Date of Request:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Needed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State, Zip, and Country:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website, if applicable:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please answer the following questions completely.

1. Nature of your request (for profit, nonprofit, education, etc.)?
2. What material do you wish to use and what is the source of the material (book, magazine, page numbers, etc.)?
3. How will the material be used, distributed and to whom (for what purpose, in what language, for internal or external distribution, in what countries, etc.)?
4. Does our material take up less than 10% of your work (presentation, manual, or use)?
5. If you wish to make copies, please indicate the amount (for educational/not for profit use only: no more than 10 pages from a Franklin Covey book/guide may be made without a fee –provided written permission is granted)?
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a. The title of the work

* 1. a copy of your Table of Contents and/or outline of program content
  2. an example of how the material will appear in your work
  3. the price of your work
  4. the number of copies that will be manufactured in the first print run.

\*It generally takes from two weeks to two months to complete the application review process.

\* If your book is anything but educational, textbooks, or internal book, permission may need to be obtained from the publisher of the Franklin Covey book.

**PERMISSION DECISION & TERMS**

Date responded:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Responded By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permission is: Granted\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Denied:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Required Permission Fee\*:\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Fee is due upon receipt of the invoice generated by Franklin Covey upon receipt of this document signed below.

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have decided NOT to use the Franklin Covey material request.

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